



# FIRE SAFETY CHECKLIST FOR CHILD CARE - RESIDENTIAL BUILDINGS (FAMILY, GROUP, CENTER, PRE-SCHOOL)

OFFICE OF ATTORNEY GENERAL  
NORTH DAKOTA STATE FIRE MARSHAL  
SFN 61110 (12-2020)

The International Fire Code (IFC), 2018 Edition has been adopted by the North Dakota State Fire Marshal's Office as rules for fire prevention of the State of North Dakota. **Fire code violations (non-compliant) shall be corrected immediately.** Fire codes listed are not a comprehensive list and do not encompass all applicable codes. The noted sections are commonly encountered and generally applicable to residential buildings being used for childcare facilities.

- **"Residential Building" for the purposes of child care fire safety inspections is defined as a maximum of 30 children in a building designed for residential purposes (i.e. house, apartment, etc.). Buildings licensed for more than 30 children are considered "commercial buildings" regardless of the design purpose of the structure.**

Facility Name	Provider Name		
Address	City	State	ZIP Code
Email Address	Telephone Number	Child Care Licensor/Specialist	

	Compliant	Non-compliant
<b>Number of Exits - IFC 1006.2.1.</b> New child care facilities with levels (basement, ground or second story) occupied by more than 10 children who are less than 2 1/2 years of age, must have access to not less than two exits or exit access doorways. e.g. Basement being used for more than 10 children requires both interior stairwell as an exit and a second exterior door/stairwell that leads directly outside and to ground level.	<input type="checkbox"/>	<input type="checkbox"/>
"Bedrooms and levels above or below ground must be equipped with emergency escape and rescue openings (such as egress windows) that comply with the IFC as a second means of egress, unless a second exit compliant with IFC is provided.		
<b>Exit Size and Requirements - IFC 1104.7.</b> Exit/Egress doors are at least 28 inches in clear width, require no more than 5 lbs of force to open, require a single action and no special knowledge or effort to open. Exits are free from any storage impeding the means of egress.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fire Rated Separations - IFC 701.2.</b> Where required, existing fire-resistance rated construction properly maintained. e.g. separation between attached garage and dwelling unit.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Smoke Alarms - IFC 1103.8.</b> Either single (stand-alone) or multiple-station (interconnected) smoke alarms are required in every room used for sleeping and located outside the sleeping areas on every level. Smoke alarms are properly maintained and in operational condition.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Carbon Monoxide Alarms - IFC 1103.9.</b> In any child care building where there is a possible source of carbon monoxide, carbon monoxide alarms are installed outside of each sleeping area and on each level with a sleeping area if used for sleeping.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Electrical Safety - IFC 604.</b> Electrical panels have a working space of 36 inches in front of them. Extension cords shall not be used for permanent wiring. Electrical equipment and covers are properly maintained.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Heating Systems - IFC 603.</b> To reduce likelihood of accidental ignition, combustibles and/or flammables are kept at least 18 inches away from heating systems (i.e. furnace, water heater, etc.). Heating systems and equipment are properly maintained.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fire Extinguishers - IFC 906.</b> The structure has an approved and properly maintained fire extinguisher on each level of the building. The extinguisher is accessible and annual maintenance is documented appropriately.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Combustible Storage - IFC 315.</b> Combustible storage is maintained in a way that does not pose a threat of fire. Attic, under-floor, and concealed spaces used for storage of combustible materials are protected with a fire rated barrier.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Emergency Evacuation Drills - IFC 405.</b> An emergency evacuation plan is maintained and posted. Emergency evacuation drills are conducted monthly (a minimum 4 "fire" drills required annually), and are properly documented.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Closet and bathroom doors - IFC 1010.1.9.5.1.</b> Closet and bathroom doors that latch or lock in the closed position are capable of being unlocked from the inside.	<input type="checkbox"/>	<input type="checkbox"/>

Remarks (areas restricted for licensing, re-inspection required, date of re-inspection, reason for inspection, etc.)

Signature of Provider	Date
Completed By (Fire Authority)	Contact Telephone Number or Email Address
	Date